

NOTICE OF MEETING OF THE BOARD OF DIRECTORS FOR SANDPIPER TOWERS CONDOMINIUM ASSOCIATION, INC.

Notice is hereby given that a meeting of the Board of Directors for Sandpiper Towers Condominium Association, Inc. will be held on the 25th day of June, 2019, at 7:00 pm in the “card room” at Sandpiper Towers.

Agenda items may occur in any order. The agenda for this meeting and the subjects to be discussed or considered upon which any formal action might be taken are as follows:

AGENDA

- 1) Board Vote for insurance renewal with Presentation by Wren Insurance Agency
- 2) Board Vote to acquire the services of Keystone Engineering and Consulting, Inc.
- 3) Board Vote to approve estimate submitted by Tomas Ponce, MSCE, PE (Structural Engineer) on behalf of Keystone Engineering for Phase I of the sea wall as copied and pasted from the estimate below (hi-lighted for your convenience):

Description of Engineer’s Services:

Phase I - Keystone agrees to perform a condition assessment of the exposed and accessible sections and components of the seawall panels and the cast-in-place seawall cap, including the beach access stairs. A succinct report will be submitted with the findings, observations and recommendations of any maintenance actions. PHASE II will be the preparation of a Project Manual and Bid Documents to solicit bids for the work. Future Phases- Phase III includes project management and inspection services during construction.

- 4) Board Vote to pay cost of \$2,400, for Agenda item #3 above, from Sea Wall Reserve Funds as this is part of the concrete restoration. Hence, requiring no assessment.
- 5) Board Vote to approve estimate submitted by Tomas Ponce, MSCE, PE (Structural Engineer) on behalf of Keystone Engineering for Phase I of the horizontal structural slab members, the beams and columns, all available units including balconies, floor finishes, railings, exterior walls, sliding glass doors and windows, as copied and pasted from the estimate below (hi-lighted for your convenience):

Description of Engineer’s Services:

Engineer will provide Phase I Services as detailed below for all of the balconies, parking garage, and Exterior structures of Building. The PHASE I inspection will include the horizontal structural slab members and the beams and columns. Engineer will inspect all available units and prepare a written report to include findings, recommendations, itemized/estimated quantities, estimated budgets and example photos. Inspection will include structural concrete, and related elements such as balcony, floor finishes, railings, exterior walls and sliding glass doors and windows as applicable. Future Phases-PHASE II will be the preparation of a Project Manual and Bid Documents to solicit bids for the work. Phase III includes project management and inspection services.

- 6) Board Vote to pay cost of \$5,800, for Agenda item #5 above, from Building Concrete and Painting Reserve Funds as this is part of the concrete restoration. Hence, requiring no assessment.
- 7) Status on the voting documents for Unit #212. Possible Board to Vote on approving documents including date to mail, and date to return documents.